

SOUTH BEND BOARD OF PARK COMMISSIONERS
REGULAR MEETING
JULY 16, 2007

The Board of Park Commissioners of the Park District of the City of South Bend, Indiana met on Monday the 16th of July 2007 at the O'Brien Administration & Recreation Center, 321 E. Walter St., South Bend, Indiana for its regular meeting. Notice of the date, time and place of the meeting were duly given as required by law.

Park Board members present were as follows:

Mr. Robert Goodrich, Vice President
Dr. Thomas Kelly
Mr. Garrett Mullins

Park Board members absent were as follows:

Mr. Robert Henry, President

Staff members present: Phil St. Clair, Superintendent; Bill Carleton, Fiscal Officer; Susan O'Connor, Recreation Director; Randy Nowacki, Director of Golf Operations; Terry DeRosa, Zoo Director; Mike Dyszkiewicz, Maintenance Superintendent; Ray Comer, Athletic Supervisor; Matthew Moyers, Special Projects Manager; Thomas Bodnar, Park Board Attorney

I. The meeting was called to order by Board Vice President Robert Goodrich at 4:07 p.m.

II. The first order of business was the interviewing of interested citizens.

1. Mr. Paul Borowski, 3217 Cabot Dr., South Bend, IN, addressed the Board regarding the telecast of the Big East Softball Tournament from the Belleville Complex. He thanked the Department and the Byers for their help with the telecast.
He also addressed his concerns with Tarkington Park. The truck parking problem is apparently resolved. He addressed other concerns with maintenance in the park.
Dr. Kelly strongly suggested that a response to his concerns be put in writing and the matter be resolved.
2. Martha Lewis of the Botanical Society addressed the Board with an update of activities and plans at the Conservatories.
She requested permission to sell Conservatory related items at the Conservatory as a fund raiser to enhance the endowment.
Superintendent St. Clair suggested that they be given permission in the interim and to come back at the next meeting with specific language regarding the sales.
Mr. Mullins made a motion to give temporary permission to sell items and a more formal approval would be given at the next meeting. Dr. Kelly seconded and it was passed.
3. Ms. Dawn Johnson, Executive Director of the Urban youth Services, addressed the Board

to request doing a one day project at Friendship Station. It would involve bricking an area in front of the benches. She requested the Park Department provide some excavation to make the ground leveling easier. Mr. Dyszkiewicz said he would work with them to provide a back hoe.

Dr. Kelly made a motion to approve the project as presented and to work with staff. Mr. Mullins seconded the motion and it was passed.

III. The next order of business was unfinished business.

1. Awarding of O'Brien Storage Building Quote- Mike Dyszkiewicz
Mr. Dyszkiewicz recommended the Board approve the quote from Kaser-Spraker for the amount of \$34,670 over the quotes of LL Geans (\$54,029) and Gibson & Lewis (\$58,653).
Mr. Mullins made a motion to approve the recommendation of Kaser-Spraker for \$34,670. Dr. Kelly seconded the motion and it was passed.

IV. The next order of business was new business.

1. Request to Ratify Modified Memorandum of Understanding concerning the Salvation Army and Alonzo Watson Park- Charlotte Sobol
Ms. Sobol of the Historic Preservation Commission requested the Board ratify a modified Memorandum of Understanding for the Kroc Center project at Alonzo Watson Park.
Dr. Kelly made a motion to approve the amended MOU as presented. Mr. Mullins seconded the motion and it was approved.
2. Requests for Use of Parks-
Ms. Harriman requested the Board approve the following requests:
 - a. Alonzo Watson Park- Salvation Army Outreach Program- August 2, 2007
 - b. Pinhook Park- Angel of Hope Ride- August 18, 2007She recommended approval of all requests.
Mr. Mullins made the motion to approve the above requests and it was seconded by Dr. Kelly. The motion was approved.
3. Arborist License Renewals-
The following license application was presented for approval by the Board:
 - a. VIM RecyclingDr. Kelly made a motion to accept the renewals of the Arborist Licenses and Mr. Mullins seconded the motion. It was passed.
4. Opening of Leeper Park Tennis Center Project Bids- Pat Brown, Mike Dyszkiewicz
Mr. Brown of SITESCAPES, Inc., presented three sealed bids for the Board's consideration.

**Renovation of Leeper Park Tennis Center
BID OPENING**

July 16, 2007

| | Brooks Constuction | Rieth-Riley Construction | Walsh & Kelly, Inc. | | |
|---|-----------------------|-----------------------------|---------------------|--|--|
| Base Bid | 382,177 | 442,413 | 456,860 | | |
| Alternate #1 (Delete paved spectator area) | (17,726) | (12,003) | (29,000) | | |
| Alternate #2 (Add vinyl coated fencing) | 75,000 ? | 18,558 | 20,000 | | |
| Alternate #3 (Add sports lighting) | 30,707 | 30,700 | 32,500 | | |
| Unit Prices - Excavation (cu.yd.) | | | | | |
| Fill (cu.yd.) | | | | | |
| Concrete pavement (sq.yd.) | | | | | |

Bid Opening conducted by: South Bend Board of Park Commissioners

Bid by Brooks Construction accepted.
Base bid plus alternate #3
Willie Ralt

Dr. Kelly made a motion to refer the bids to staff for review with the option of coming back the Board at this meeting or at a special meeting with their recommendation. Mr. Mullins seconded the motion and it was passed.

5. Opening of Splash Pad Quotes- Mike Dyszkiewicz

Mr. Dyszkiewicz presented three sealed quotes to the Board. They were RecSource, St. Clair Corporation, and Snyder & Associates, in association with Casteel Corporation. Mr. Dyszkiewicz reported that St. Clair Corp. didn't meet the specifications of the quote. They didn't quote on stainless steel piping as specified. The quote was rejected as unresponsive.

The quotes were opened and read aloud:

RecSource- \$74,000

Snyder & Associates (Casteel)- \$80,100

Mr. Mullins made a motion to refer the quotes to staff and report to the Board at the August meeting with their recommendation. Dr. Kelly seconded the motion and it was passed.

4. (Cont'd) Opening of Leeper Park Tennis Center Project Bids- Pat Brown, Mike Dyszkiewicz

Mr. Brown and Mr. Dyszkiewicz came back to the Board and recommended the Board accept the base bid and alternate #3 from Brooks Construction in the amounts of \$382,177 and \$30,707, respectively.

Mr. Mullins made a motion to accept Brooks Construction's base bid of \$382,177, reject alternates #1 and 2, and accept alternate #3 for \$30,707. Dr. Kelly seconded the motion and it was passed.

6. Request to Approve 2008 Fee Schedule- Susan O'Connor

Ms. O'Connor requested the Board approve the 2008 fee schedule that was presented to the Board at the June meeting. (see attached schedule)

Dr. Kelly made a motion to approve the fee schedule. Mr. Mullins seconded the motion and it was passed.

V. Approval of Minutes

Mr. Mullins made a motion to approve the minutes of the regular Board meeting held on June 18, 2007 as amended. The motion was seconded by Dr. Kelly and approved.

VI. Approval of Maintenance Vouchers

A motion was made by Dr. Kelly to approve maintenance vouchers for June 2007 totaling \$1,182,437.15. It was seconded by Mr. Mullins. There being no further discussion, the motion was passed.

VII. Business of the Superintendent

1. Superintendent St. Clair reported that the 2008 budget has been submitted.
2. It is possible that the Department will undertake the mowing of all City properties as well as properties cited by Code Enforcement for remediation. That project is not included in the budget as presented. There is also a capital component of approximately \$48,000 for equipment.
3. We have been asked by the Mayor to take over the administration of the after school program that is currently run by Community and Economic Development, as well as the Building Blocks program. This program gives grants to organizations and residents to beautify their properties. It has been discussed to change the way it is administered to run it from the Conservatory and buy and plant flowers using a small part time crew.
4. The opening of the Riverside Trail is on July 19 at the Keller Park observation park at 1 pm. The Mayor will open the 1.75 mile phase of the trail. The Park Department will be

responsible for the maintenance of the trail.

VIII. Comments by the Recreation Director

1. Ms. O'Connor reported that the weather has helped with attendance. The pools have done well.
2. Programs end in two weeks.
3. The Kid's Triathlon is in two weeks. 361 children are signed up.
4. 20,517 lunches were served in the playground program. 34,170 participants have taken part.
5. The National Men's and Women's Major Softball Tournaments start August 2 at the Belleville Complex.
6. The Lady Soldiers 10 and under basketball team went to Orlando, FL for a national tournament.
7. The Star Run was held two weeks ago.

IX. Comments by the Director of Marketing & Promotions

1. Mr. Moyers reported that the accreditation process is nearing completion. The accreditation team of three parks and recreation professionals will be visiting us next week for three days. They will then submit a report to the certifying agency and we will have our hearing in September at the NRPA national conference.

X. Comments by Maintenance Superintendent

1. Mr. Mike Dyszkiewicz informed the Board that the Windows on the River program is going well. This project is clearing brush and overgrowth along the riverbank to open vistas on the river.
2. The Department is hauling bleachers for the Hall of Fame Induction ceremonies.
3. Repairs are still ongoing at the greenhouse.
4. East Race walkways are being repaired.
5. Boilers are being prepped for winter heating.

XI. Comments by the Zoo Director

1. Mr. DeRosa reported that Zoofari had 3,000 participants.
2. He met with the president of the Botanical Society and discussed needs and issues at the Conservatory/Greenhouses.
3. The parking lot at Kid's Kingdom is done and provides 80 new spaces.

XII. Comments by the Golf Operations Director

1. Mr. Nowacki reported that the weather has been good for golfing. Revenues are up, but rounds are down.

2. The Mike Garbacz plaque was dedicated on July 14.
 3. The Junior Tour was held at Elbel recently and had 138 players.
 4. The Women's Metro was played at Elbel and Erskine. There were 48 players.
 5. The Erskine Pepsi State Junior Tournament was held with 100 participants.
 6. The Men's Metro Tournament starts this weekend. Elbel holds the first two rounds and Erskine has the third. The fourth round will be played at Warren Golf Course.
- Mr. Goodrich commented that he thought courses were in the best shape he has ever seen them and he complimented the greens superintendent.

XIII. There being no more business to come before the Board the meeting adjourned at 6:12p.m.

The next regular meeting will be held August 20, 2007 at 4:00 p.m. in the Boardroom of the O'Brien Administration Center.

Respectfully Submitted,

William Carleton
Executive Secretary

South Bend Parks & Recreation - 2008 Fees - Revised 6-11-07

Recreation Division Fees

| Program | Fee | Proposed Fee for 2008 |
|--------------------------------|---|------------------------------|
| Special Events | | |
| Daddy/Daughter & Mom/Son Dance | \$25/couple, \$10/add child Does NOT include parking | No Increase |
| Kids Triathlon | \$20/Child no additional child discount Rate goes up after June 23 & up after July 7 | No Increase |

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|---|---|----------------------------|
| Downtown for the Holidays | | |
| Breakfast With Santa | \$5/per person | No Increase |
| Tea With Santa | \$5/per person | |
| Holiday Skating 4 to 6 p.m. | Two Canned Goods for Dog or Cat | |
| Haunted House | \$5/youth, \$7/adult | No Increase |
| Extreme Race Run, Bike, Run | \$20/per person | No Increase |
| Fitness | | |
| Fitness Membership - Individual | | |
| Resident | \$22/mo, \$242/year | No Increase |
| Non-Resident | \$28/mo, \$308/year | No Increase |
| City Employee | \$17/mo, \$187/year | No Increase |
| One time initiation fee | \$10 | \$12 |
| Fitness Membership - Family | | |
| Resident | \$33/mo, \$363/year | No Increase |
| Non-Resident | \$38/mo, \$418/year | No Increase |
| City Employee | \$28/mo, \$308/year | No Increase |
| One time initiation fee | \$10/ea person in family | \$12 |
| Senior Fitness Membership - 62 and over | | |
| Resident | \$17/mo, \$187/Year | No Increase |
| Non-Resident | \$22/mo, \$242/year | No Increase |
| One time initiation fee | \$10 | \$12 |
| College Student Fitness Membership | \$17/per mo | No Increase |
| One time imitation fee | \$10 | \$12 |
| Fitness Guest Pass | \$7/per guest, per day | No Increase |
| Corporate Fitness Membership | Employee or Employee + spouse + Initiation Fee (Annual Payment) | |
| 0-25 | \$17.00/25.00 a month + \$200 | No Increase all catagories |
| 26-50 | \$17.00/25.00 a month + \$400 | |
| 51-75 | \$17.00/25.00 a month + \$600 | |
| 76-100 | \$17.00/25.00 a month + \$800 | |
| 101-125 | \$17.00/25.00 a month + \$1,000 | |
| 126-150 | \$17.00/25.00 a month + \$1,200 | |
| 151-175 | \$17.00/25.00 a month + \$1,400 | |
| 176-200 | \$17.00/25.00 a month + \$1,600 | |
| Increases in increments of 25 employees | Remains the same + Increases in increments of \$200 | |
| Fitness Classes (including yoga) | | |
| Drop-in Fee - Member | \$2/ea time class meets | No Increase |
| Drop-in Fee - Non Member | \$5/ea time class meets | No Increase |
| 10 Passes - Member | \$20 | No Increase |

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|--|---------------------------------------|---------------------------------------|
| 10 Passes - Non Member | \$30 | No Increase |
| 20 Passes - Non Member | \$50 | No Increase |
| Senior Fitness | | |
| One Session ten classes | \$15/Res, \$20/NR | No Increase |
| Drop-in Fee | \$2.50 | No Increase |
| Massages | | |
| One hour | \$50 | No Increase |
| Thirty Minutes | \$30 | No Increase |
| 10 Minutes + | \$1/minute - 10 minute minimum | No Increase |
| Middle Eastern Dance | | |
| One session of ten classes | \$30/R, \$35/NR | No Increase |
| Extreme Race Run, Bike, Run | \$20/person | No Increase |
| Youth Classes & League | | |
| Jr. Baseball | \$20/R, \$25/NR | \$30/R, \$35/NR |
| River City Basketball - Fall & Spring League | 6/wk league \$53/ea, \$43/Scholarship | No Increase |
| River City Basketball - Winter League | 9 wk league \$63/ea, \$53/Scholarship | \$68/ea, \$58/Scholarship |
| Youth Instructions Classes | 6 wk \$27/R, \$32/NR Youth | No Increase |
| | 6 wk Subsidized \$21/R, \$26/NR | |
| | 7 wk \$31.50/R, \$36.50/NR | No Increase |
| | 7 wk Subsidized \$24.50/R, \$29.50/NR | |
| Camp Awareness | \$85/R 1 wk, \$90/NR 1 wk | \$90/R 1 wk, \$95/NR 1 wk |
| | \$68/\$73NR 4 day wk | \$73/R, \$78/NR 4 day wk |
| | \$17 daily rate | \$18 daily rate |
| | \$45/R Subsidized, \$50/NR Subsidized | \$50/R Subsidized, \$55/NR Sub |
| Kids' World Alternative Day Care | \$84/R 1 wk, \$89/NR 1 wk | \$89/R 1 wk, \$94/NR 1 wk |
| | \$45/R Subsidized, \$50/NR Subsidized | \$50/R Subsidized, \$55/NR Sub |
| | \$72/R 4 dy, \$77/NR 4 dy | \$77/R 4 dy, \$82/NR 4 dy |
| | \$54/R 3 dy, \$59/NR 3 dy | \$59/R 3 dy, \$64/NR 3 dy |
| | \$36/R 2 dy, \$41/NR 2 dy | \$41/R 2 dy, \$46/NR 2 dy |
| | \$18 daily rate & \$9 sub daily rate | \$19 daily rate & \$10 sub daily rate |
| Weight Winner Camp | \$390/R 3 wk session | No Increase |
| Weight Winners Exercise Class | \$54R/\$59NR per 6 wk session (3X wk) | No Increase |
| | \$45/R, \$50/NR Subsidized rate | |
| | \$3 per class, \$2.50 subsidized rate | |
| Holiday Camps | 5 dys/\$72/R, \$78/NR | No Increase |
| | 5dys/\$45/R, \$50/NR Subsidized | |

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| | 4 dys/\$64/R, \$69/NR No Subsidized for 4,3 or 2 dys. 3 dys/\$48/R, \$53/NR 2dys/\$32/R, \$37/NR | |
| Pre-School | 6 wk \$180/R (3 dys wk for 6 wks) 6 wk \$185/NR (3 dys wk for 6 wks) No subsidized | No Increase |
| Youth Track | \$20/R & \$25/NR | No Increase |
| Jr. Baseball | \$20/R & \$25/NR | \$30/R & \$35/NR |
| Charles Black & MLK Summer Camp | \$150/Child for eight weeks | \$175/Child for eight weeks |
| Night of Elegance | \$20/Advance & \$25/wk of dance \$30/dy of | No Increase |
| Center Tournaments | Cost to be determined by amount of teams | Same |
| Adult Classes | | |
| Volleyball League | \$130/per team 10 wks | No Increase |
| Drop-In Volleyball | \$4R/\$5NR per session | No Increase |
| Ball Room Dancing | \$55R/\$60NR per couple 6 wks | No Increase |
| Fun Runs | \$2/19 years & < & \$4/20 years & > | \$3/19 years & < & \$5/20 & > |
| Riverside 4 | 4 Mile Run \$15 (\$20 after 7/1) 2.1 mile Fun Walk \$15 (\$20 after 7/1) | 4 Mile Run \$17 (\$22 after 7/1) 2.1 mile Fun Walk \$17 (\$22 after 7/1) |
| Computer Classes | 12/Hr Class \$99, 10 Hr Classs \$84 | 12/Hr Class \$115, 10/Hr Class \$96 |
| Facilities | | |
| Leeper Park Tennis Court Fees | | No Increase all catagories |
| Adult | \$2.50R/\$3NR | |
| Youth | .75R/\$1NR | |
| Senior | .75R/\$1NR | |
| Individual Season Pass | \$40R/\$55NR | |
| Family Season Pass | \$65R/\$75NR | |
| Senior Season Pass | \$20R/\$25NR | |
| Junior Season Pass | \$20R/\$25NR | |
| Leeper Park Tennis Rental | \$130/day | No Increase |
| Leeper Park School Rental | \$8/hr. to cover cost of Supervisor | No Increase |
| Leeper Park Tennis Instruction | | |
| Adult | \$20R/\$25NR, 45 min class, 6 wks | No Increase all catagories |
| Youth | \$25R/\$30NR, 1 hr. class, 6 wks | |
| Group | \$37R/\$42NR, 2 dys./wk, 6 wks | |
| Jr. Excellence | \$50R/\$55NR | |
| Jr. Elite Tennis | \$65/person | |

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|-----------------------------------|--|---|
| Junior Mini-Camp | \$95/person, includes t-shirt | |
| Leeper Park Tennis Leagues | \$25R/\$30NR | No Increase |
| O'Brien Skate Park | \$3 Mon.-Fri., \$4 Sat. & Sun. | No Increase |
| Howard Park Ice Rink | \$2/R Youth & \$3/NR Youth per session \$3/R Adult & \$5/NR Adult per session | \$3/R Youth & \$4/NR Youth per session \$4/R Adults & \$5/NR Adult per session |
| Rum Village Nature Center | | |
| Rum Village Nature Detectives | 6-8 years old, \$20R/\$25NR 9-12 years old, \$25R/\$30NR | 6-3 years old, \$25/R, \$30/NR 9-12 years old, \$30/R, \$35/NR |
| Library/Private Programs | \$35 per program | No Increase |
| Migratory Naturalist Program | \$25 per program + \$1/R/\$1.50/NR per student | \$30 per program + \$1.50/R/\$2/NR per student |
| Rentals | | |
| Gym Rentals | \$35/hr./min. 2hr. with insurance \$45/hr./min. 2hr. without insurance | No Increase No Increase |
| Room Rentals | \$25/hr./min. 2 hrs. | \$35/hr./min. 2 hrs. |
| Kitchens @ CB and MLK Centers | None | \$50/Flat Fee |
| Softball & Ball Fields | | |
| Softball League | \$475/Team, \$500/Late Fee | No Increase all catagories |
| Player Fee | \$100/Team | |
| City Tournament | \$50/Team | |
| Softball Complex | \$30/hr./min. 2 hrs. or \$300/day | |
| Field Rental | | |
| Soccer, Frisbee, Rugby | \$8/time slot Mon.-Fri., \$45 Sat.&Sun./day | No Increase all catagories |
| Lighted Football Field | \$10/time slot Mon.-Fri., \$45 Sat.&Sun./day | |
| Ball Diamond Rentals | \$3 until 6p.m., \$6 until 11p.m. lighted | |
| School Diamonds | \$2/ 2 hr. slot | |
| Lighted Baseball Diamond | \$10/ 2hrs. | |
| Aquatics | | |
| Learn To Swim Instruction | \$30R/\$35NR, \$10 Subsidized | \$35/R,\$40/NR, \$15 Subsidized |
| Outdoor Pool Admission | | |
| Kennedy Water Playground | 3<free, 3-10 \$3R/\$4NR, 11+ \$4R/\$6NR | No Increase |
| Potawatomi Pool | 3<free, 3-17 \$3R/\$4NR, 17+ \$4R/\$6NR | No Increase |
| Aqua Aerobics | \$3/Class | |
| East Race Waterway Rafting | \$4/Ride/Person | No Increase |
| East Race Waterway Kayaking | \$12/Day | No Increase |
| Family Swim | \$2/Night | No Increase |

Golf Division Fees

Elbel & Erskine Golf Course

Green Fees

No Increases All Catagories

| | |
|-------------------------------|--------------|
| Weekday | \$15R/\$19NR |
| Nine holes | \$11 |
| Twilight | \$11 |
| Junior | \$9 |
| Senior | \$9R/\$12NR |
| Sunset (after 7 p.m.) | \$7 |
| Weekend | \$19R/\$23NR |
| Nine holes (weekend) | \$13 |
| Twilight (weekend) | \$13 |
| Sunset-after 7 p.m. (weekend) | \$7 |

Season Passes

| | |
|----------------------------|----------------|
| Corporate Pass | \$1,600 |
| Individual | \$615R/\$725NR |
| Couples | \$825R/\$935NR |
| Add Child | \$100 |
| Senior (Monday-Friday) | \$375R/\$475NR |
| Junior (Monday-Friday) | \$225 |
| Golf Discount Card-10 play | \$200 |
| Golf Discount Card-20 play | \$400 |

Potawatomi Zoo &

Greenhouse

Admission Fees

| | |
|----------------|---|
| Potawatomi Zoo | Adults: \$7* includes admin to Greenhouse Seniors: \$5* includes admin to Greenhouse Children 3-14: \$5* includes admin to Greenh Children under 3: FREE |
| Greenhouse | \$3 |

Administration Division Fees

Facility Rental

No Increases All Catagories

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|--------------------------------------|---------------------------------------|
| Potawatomi Park Picnic Sites | 7 plus tax |
| Alcohol Permit | \$5 |
| Rum Village Pavilion | 30 plus tax |
| Potawatomi Park Pavilion (1 & 2) | 45 plus tax |
| Potawatomi Park Pavilion (3 & 4) | \$115 each/\$200 both plus tax |
| Pinhook Park Pavilion | \$40/hr-4 hr min. \$400 10a.m.-12a.m. |
| Southeast Park Pavilion | \$45 + \$35 for kitchen plus tax |
| O'Brien Pavilion | 45 plus tax |
| Potawatomi Zoo Corporate Picnic Area | \$200/day |
| Gym Rental | \$35 |
| Erskine and Elbel Clubhouse | \$35/hr |
| Greenhouse | \$100 for 1st hr, \$50/hr after |
| O'Brien Boardroom/Community Room | \$35/hr-2 hr min |
| Howard Park | \$25/hr - 3 hr min |

Burial Fees

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|-----------------------------|-------|
| Full Casket Burial | \$550 |
| Cremation Burial | \$100 |
| Weekend Service Fee (add'l) | \$200 |

RATIFIED 8/20/07